**St John the Baptist Roman Catholic Primary School,Dartmouth**

**Local Governing Body**

**Tuesday 15th March. 13.30pm**

**Minutes**

**Attendee. Initials. Role. Present/ not present**

**Elizabeth Hamilton. EH. Head Teacher. Present**

**Laura Upton. LU. Chair. Present**

**Karen Moseley. KM. Vice Chair. Present**

**Nicola Ashton. NA. Clerk. Present**

**Angela Simmonds. AS. Parent Governor. Apologies**

**Angela Robinson. AR. Foundation. Present**

**Mike Robinson. MR. Foundation. Present**

**Minutes to**

Attendees. X

Apologies. X

Helen Laird, Plymouth cast. X

Helen Bridges, St John’s Admin. X

**Agenda Topic.**

**Item.**

1. **Chairs business**

Strict time Limit to this meeting held via zoom.

Re join via same Link if time runs out.

* 1. **Opening prayer**

EH lead Prayer

**2. Matters arising from previous minutes**

Matters arising -None

Minutes approved by LU and MR

1. **House Keeping**

**3.1. Declaration of Business interests**

There is currently 81 children at the school on a ratio of

55.6 boys

44.4 girls.

Free school meals are below the national average.

Attendance is becoming an issue and has dropped below national.

EWO has asked us to send out some attendance letters and we have flagged up some families where medical certification may be needed.

**4. Headline report**

Liz discussed main points on the report. Each cohort varies so considerably. Attendance and PA are areas that we are focussing on with the EWO.

**5. Parish Links -**

Discussed visiting the parish during Lent. LH to liaise with MR and AR. Stations of the cross – Chaplains could attend and deliver something back in school. Fr Sonny has secured some funding for a parish social event afterwards between pupils and parishioners.

**6. EYFS Audit**

Louise McClounnan has completed an EYFS audit FROM Plymouth CAST.

The current Foundation cohort is only 7 children 57%the children are predicted to be GLD. This will be below national. 57% of this cohort have SEND needs.

**7. SEND policy**

Discussed Policy

Our EHCPs are four times National levels and children with SEND in the school is twice national.

We have some children with very complex needs several of which will go onto specialist provision after st Johns. LH also discussed mental Health lead training that is being funded by the DFE and she is hoping to attend. We have booked a Trauma informed schools day for all staff to attend next Oct.

This should help staff deal with and have a better understanding of how early childhood trauma can have an impact.

**8. School Chaplins Report**

The school chaplains have recently arranged a cake sale to raise money for the Ukraine. Thank you for the amount of cake donations we were able to Have cake sales for two days raising a total of £430.00.

On the Friday the children were allowed to dress in yellow and blue to support the people of Ukraine. We held a Liturgy with other Plymouth cast schools.

Tom is walking 100 miles over 10 weekends to raise money for CAFOD.

During Lent we are hoping to do more fundraising for CAFOD and making prayer spaces.

We are making resolutions for Lent, we would like to start a CAFOD club at lunchtime during the Summer Term.

We are hoping to grow some sunflowers in unity with Ukraine as it is their National Flower.

**9. Governor visit**

Governors report impending

LU and KM Visited school to hear the liturgies On Ash Wednesday. Report attached and discussed.

EH and LU Will reschedule another visit to the school.

**10. Safeguarding -Suicide policy**

Plymouth cast have issued a suicide policy. Children with traumatic issues Seeing and noticing early triggers and given the correct support to prevent self harming

special leave policy to replace COVID policy .

**11. Special leave Policy**

A new special leave policy will replace COVID policy.

**12. Buildings update**

Plymouth Cast are giving £4000 To improve buildings to spend on painting decorating and on furniture. We are targeting this money at Class 1 to improve the furniture/play equipment for Class We have also been given some funds for new library tables.

We are also putting in a bid for between 10 and 50 1000 pounds to replace the foundation play area.

The bid has to be in by the end of March.

How long does the bid process take?

Hopefully we will be able to bid in this round. We need to get 3 quotes from suppliers. If not there will be a new process next September.

Plymouth CAST have funded two rooms at the back of the hall for SEND provision. These spaces should have a really positive impact for our children with complex needs who need a quieter space to work outside the classroom.

**13. What impact are we having as a governing board**

We continue to support and challenge the school.

Monitoring school and challenging circumstances, looking at statutory grants. Supporting and planning Catholic life with the parish links also supported with RE links.

Governors were keen to be informed about the mental health training when LH attends it.

**Meeting closed 3:15 PM**

**Next meeting: 13/05/22 at 13.30**