**St John the Baptist Roman Catholic Primary School, Dartmouth**

**Local Governing Body**

**Monday 18/01/2022, 1:30pm**

**Minutes**

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| **Attendee** | **Initials** | **Role** | **Time joined / left if not present for full meeting** |
| Elizabeth Hamilton | EH | Head Teacher | Present |
| Laura Upton | LU | Chair | Present |
| Karen Moseley | KM | Vice Chair | Present |
| Angela Simmonds | AS | Parent Governor | Present |
| Angela Robinson | AR | Foundation | Apologies |
| Mike Robinson | MJ | Foundation | Present |

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| **In attendance** | **Initials** | **Role** |

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| **Minutes to** | |
| Attendees | x |
| Apologies | x |
| Helen Laird, Plymouth CAST | x |
| Helen Bridges, St John’s Admin | x |

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| **Agenda Item** | **Topic** | **Lead by / Action** |
| **1**  **1.1** | **Chairs Business**  Strict time limit to this meeting held via Zoom. Re join via same link if time runs out.  **Opening prayer**  EH lead prayer. |  |
| **2** | **Matters arising from previous minutes**  Matters arising- None |  |
| **3**  **3.1**  **4**  **5**  **6**  **7** | **Housekeeping**  **Declaration of Business Interests**  None declared. LH reminded Governors to do any declarations via Governor Hub.  **Parish Links –**Parishioners very pleased with cards that they received for Christmas from the Chaplains . We will organise some events during Lent if we are able to. This may be with Chaplains and Parish. Fr Sonny is on board. Mike would like to visit the school for an Act of worship led by the Chaplains once Covid levels are down and it is safe to do so.  RE and Catholic Life  Discussed this part of the leadership report. AFI’s from last inspection to include parish links, AT2, Governors holding school to account.  Liz explained work done on both training days in Sept and November linked to the Catholic mission of the school and teaching RE, stretching the more able, developing AT2 and assessment.  Half hour sessions are held before teaching each RE unit to develop teachers subject knowledge. In January we looked at the Liturgical calendar and the Eucharist, different names for the Eucharist ( The Last Supper, the host,etc)  We also had RE progress meetings with each teacher. We have identified children in each class who have the potential to get to greater depth.  RE data – looked at RE data. Only one Year 6 child at GD. Target children throughout at the school to be GD.  Sg4- discussed Safeguarding data- How do internal exclusions work? (LU)  Liz explained that a child works on a 1:1 with a TA for the rest of the day.  How does this help?  A child during this time can work in a calm space and if possible do some restorative work for their actions. If prevents future problems that day, calms the situation but also helps the child to realise that there are consequences for their actions and think about alternative choices that they could have made. | MR to continue to lead as contact for Parish events |
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| **8**  **9**  **10**  **11**  **12** | Main areas of school improvement for this term from ESM visit report  Ofsted AFI – maths progress matching Reading and writing at end of KS2  ESM visit- wider reading strategies  -Co-ordinator confidence of subject areas  -Planned curriculum matched taught curriculum( particularly where there is a lot of information)  -challenge for HPA  - updating SEF/SIP  -implementation of power maths  How is the one to one coaching going. Are you using it for maths?  We can do a report at the next meeting and cover aspects at the pp governor meeting.  Can subject leaders report to Governors about how they are monitoring their subject areas?  They could present their action plans to governors. We could try to do one leader every meeting.  Healthy and safety report  Discussed report. Plan a visit with AS.  Conversation on staff attendance, pupil attendance  Attendance is now below national at 95.1% and persistent absentees are also well above national.  **LU- What is done to address the issues of persistent absentees in pupils?**  Staff have met with parents again for 7 children and we have logged concern. We look at these with EWO as well. She looks for patterns of absence. We are monitoring two children closely and ask for medical certification if further concerns arise.  How effective are we as a Governing Body?  Parish links continue to be a focus and we are managing what we can- governors are leading this area.  Challenging about pupil attendance- will continue to follow up on PP and SEND visits  Challenge on exclusions  Challenges on subject leaders reporting to Governors  Catholic Life always given a large focus in every meeting  Governors challenge on one to one coaching and want a report on it during next meeting. | (MR)  (KM) |

**Meeting closed: 3.15pm**

**Next meeting: 18/03/21 at 1.30pm**